

Minutes of the first meeting:

Minutes of the *first* meeting of the IQAC, Dahiwadi College Dahiwadi, held on **12/07/2023** in the cabin of the principal at 11.30 am.

1.1 Minutes of the last meeting:

Minutes of the last meeting held on 20/03/2023 were read out by the coordinator and confirmed by the President.

1.2. Preparation of academic calendar 2023-24: It was decided that the academic calendar for 2023-24 be prepared & it should be uploaded on college website. The responsibility was given to Dr P A Shaikh & Mr P J Unde.

1.3 Discussion about AQAR: 2022-23: It was decided that the AQAR: 2022-23 be discussed in the meeting of HoDs & CDC & should be approved it and fill up online as early as possible.

1.4 To discuss about recommendations given by NAAC Peer Team: The NAAC Peer Team has given 10 recommendations. Discussion was made on each recommendation and planned to fulfill at the earliest.

1.5 To conduct Induction Programme for first year students:

Resolution: It was resolved that the induction programme for first year students in second week of July and the responsibility was given to QIP committee.

1.6 To organize felicitation programme for stakeholders: It was decided to organize felicitation programme to honor stakeholders for their achievement in the academic year 2022-23.

1.7 To discuss about inauguration of new building and cycle distribution: The inauguration of commerce building (A-Wing) and Competitive Exam Guidance Center was necessary. So, it was decided to inaugurate both the buildings with auspicious hands of Hon. Sharadchandra Pawar, President, Rayat Shikshan Sanstha as early as possible.

1.8 To organize one day workshop for high school teachers in collaboration with the management:

Resolution: It was resolved that the one day workshop for high school teachers in collaboration with the management be organized in the month of September and the responsibility was given to Staff academy and IQAC.

1.9 To take review of academic calendars prepared by departments: The IQAC members were given the responsibilities to take review of academic calendars prepared by departments as follows:

1. Arts: Dr V P Gaikwad
2. Commerce & Management: Dr A N Dadas
3. Science: Mr P J Unde
4. BCA & BVoc: Dr P A Shaikh

1.10 To prepare perspective plan for next five years: It was decided that all the chairmen of criteria should submit suggestions related to their criteria taking into consideration the recommendations given by NAAC Peer Team and IQAC should prepare perspective plan.

1.11 **Any other issues:**

1. It was decided to offer at least one Skill course to each student.
2. Departments were asked to sign at least one MoU.
3. It was decided to follow the rules and regulations regarding NEP-2020.
4. It was decided to apply for organizing central youth festival.

As there was no other business for discussion the meeting ended with vote of thanks to the chair.



Coordinator



President

Minutes of the second meeting:

Minutes of the *second* meeting of the IQAC, Dahiwadi College Dahiwadi, held on 04/10/2023 at 11.30 am in the cabin of the principal.

2.1 Minutes of the last meeting:

Minutes of the last meeting held on 12/07/23 were read out by the coordinator and confirmed by the President.

2.2 To take review of syllabus completion of first term: The review of syllabus completion was taken so as to students should face first term exam successfully. It was found that all the faculty members completed their syllabus.

2.3 To discuss about the organization of preliminary examination: It was resolved to conduct preliminary examination only for last year students due to time constraints. The CIE section should be informed to start preliminary exam from 16/10/2023.

2.4 To prepare proposal for financial assistance under PM-USHA: It was decided to prepare the proposal for getting financial assistance from PM-USHA and Mr. Sudhir Kumbhar was asked to shoulder the responsibility getting assistance from Mr. P. J. Unde, Dr. P. A. Shaikh and Dr. Bhosale A.

2.5 To prepare and submit AQAR and submit before CDC for discussion: It was resolved that chairman of all criteria be asked to prepare information regarding AQAR before going to Diwali vacation and Mr. Unde was asked to take review of it.

2.6 To take review of preparedness of central youth festival conducted in the college: Shivaji university has given an opportunity to organize 43rd Central Youth Festival during 11th Oct. to 13th Oct. 2023. It was decided that Dr. A. N. Dadas should work as chairman and Mr. A. A. Koparde as a secretary. It was decided to prepare various committees for smooth functioning of the programme.

2.7. Lead college activities: Mr H. G. Kayande reported that distribution of activities was given to concerned HoDs and assured that activities would be completed in time.

2.8 Other issues with the permission of the chair:

1. It was decided to send proposal for getting financial assistance from NGOs. The responsibility was given to Mrs. A. A. Pore.

2. It was decided to organize programme under placement cell on 13th Oct. 2023 and unanimously it was resolved that to call Dr. Amol Kolhe as a chief guest for inaugural function.

As there was no other business for discussion the meeting ended with vote of thanks to the chair.



Coordinator



President

Minutes of the third meeting:

Minutes of the *third* meeting of the IQAC, Dahiwadi College Dahiwadi, held at 12.00 pm on 09/01/2024 in the cabin of the principal.

3.1 Minutes of the last meeting:

Minutes of the last meeting held on 4/10/23 were read out by the coordinator and confirmed by the President.

3.2 To discuss about first term results: As per the discussion made in HoDs meeting the results of all the classes were up to the mark.

3.3 To organize workshop on NEP-2020 for students: It was decided to organize workshop on NEP-2020 for students in the third week of January.

3.4. To take review of PM-USHA proposal: Review of PM-USHA proposal was taken and it was found that all the components were given appropriate weightage.

3.5 To discuss about digital literacy programme for students: It was decided to conduct digital literacy programme under Mr. Nitin Kumbhar and the responsibility was given to department of commerce.

3.6 To organize programme for women empowerment: It was resolved to ask women empowerment cell to conduct programmes for girls.

3.7 To organize book exhibition for all stake holders: It was decided to organize book exhibition in association with library in the third week of January.

3.8. To discuss about celebration of sport festival: Sports festival for the academic year 2023-24 should be organized in the last week of January only.

3.9 Other issues with the permission of the chair:

1. Discussion regarding AAA was made and the responsibility was given to Mr. P. J. Unde.

2. Discussion regarding AAA was made and the responsibility was given to Mrs. A. A. Pore

3. The discussion regarding research project from university was made and the responsibility was given to Mr. D. D. Anuse.

4. The discussion was made regarding annual prize distribution and trade fair and it was unanimously decided to organize in the first week of February.

As there was no other matter for discussion the meeting ended with vote of thanks to the president.


Coordinator


President

Minutes of the fourth meeting:

Minutes of the *fourth* meeting of the IQAC, Dahiwadi College Dahiwadi, held at 11.30 pm on 03/05/2024 in the cabin of the principal.

4.1 Minutes of the last meeting:

Minutes of the last meeting held on 09/01/24 were read out by the coordinator and confirmed by the President.

4.2 Congratulation: IQAC congratulated Prin. Dr. S. T. Salunkhe and Mr. D. S. Manjare for implementing voter awareness programme effectively and getting first prize at the auspicious hands of Collector, Satar District and Election commissioner of Maharashtra. IQAC also congratulated Dr. A. N. Dadas being selected as Life Worker, Rayat Shikshan Sanstha. IQAC also congratulated PM-USHA committee-Mr. S. B. Kumbhar, Dr. P. J. Unde and Dr. Aniruddha Bhosale.

4.3 To discuss about academic calendar for 2024-25: It was decided to prepare academic calendar for academic year 2024-25 inviting suggestion from HoDs and chairmen of various committees.

4.4. To discuss about admission strategies as per NEP-2020 for academic year 2024-25: It was decided to appoint a separate committee under the chairmanship of Mr. D. D. Anuse for the admission of 2024-25.

4.5 To discuss about celebration of diamond jubilee year of the college 2024-25: It was decide to discuss in staff meeting about the celebration of diamond jubilee year.

4.6 To undertake implementation of PM-USHA grants: It was decided to call separate staff meeting and assign different responsibilities to the staff members.

4.7 Workshops on revised syllabus: Mr. D. D. Anuse was asked to look after the matter. It was decided to send at least two proposals from each stream.

4.8 Other issues with the permission of the chair:

1. It was decided to put admission fee chart in CDC and the responsibility was given to Mr. Aute K. B.
2. It was decided to get approval of CDC for implementing different skill courses.

As there was no other matter for discussion the meeting ended with vote of thanks to the president.


Coordinator


President